

**SPECIAL OCCUPANCY TECHNICAL ADVISORY COMMITTEE  
CONCURRENT WITH THE  
SWIMMING POOL TECHNICAL ADVISORY COMMITTEE  
TELECONFERENCE MEETING FROM TALLAHASSEE, FLORIDA**

**WEB URL <https://global.gotomeeting.com/join/553420213>**

**AUDIO: DIAL-IN NUMBER 1 866-899-4679**

**CONFERENCE CODE: 553-420-213**

**April 23, 2018**

**2:00 P.M.**

## **Minutes**

### **SPECIAL OCCUPANCY TAC PRESENT:**

Don Whitehead, Chairman  
James Ginas  
Eb Roeder for Bob Vincent  
Jeff Wasilewski

Michelle Comingore  
Steve Martin  
Scott Waltz

### **SPECIAL OCCUPANCY TAC NOT PRESENT:**

Tony McNeal

### **STAFF PRESENT:**

Mo Madani  
Thomas Campbell  
Chip Sellers  
Jim Hammers

Justin Vogel  
Chris Howell  
Marlita Peters

### **MEETING FACILITATION:**

The meeting was facilitated by Jeff Blair from the FCRC Consensus Center at Florida State University. Information at: <http://consensus.fsu.edu/>

Special Occupancy TAC  
April 23, 2018  
Page 2

**Welcome:**

**Time: 2:00 p.m.**

Mr. Blair welcomed everyone to the concurrent teleconference call of the Special Occupancy TAC and the Swimming Pool TAC. He provided information for the callers on how to mute systems to avoid background noise.

**Roll Call:**

Mr. Blair performed roll call for the Special Occupancy TAC. A quorum was determined with 6 members present at roll call.

**Agenda Approval:**

Mr. Waltz entered a motion to approve the agenda for today's meeting as posted. Mr. Wasilewski seconded the motion. The motion passed unanimously with a vote of 6 to 0.

**Approval of Minutes from May 31, 2017.**

Mr. Waltz entered a motion to approve the minutes from May 31, 2017 as posted. Ms. Comingore seconded the motion. The motion passed unanimously with a vote of 6 to 0.

Mr. Ginas joined the call bringing the total members on the call to 6.

**Review and accept interim draft report for research project titled "Evaluation of the Cost Impact and Benefit of the 2018 I-Code Changes (Prescriptive Code Changes)."**

Mr. Madani provided the background for this project.

Dr. Raymond Issa, UF provided a power point update on the project.

**TAC Comment:** None

**Public Comment:** None

Chairman Whitehead asked for a motion to approve the report.

Mr. Waltz entered a motion to accept the report for Evaluation of the Cost Impact and Benefit of the 2018 I-Code Changes (Prescriptive Code Changes). Mr. Wasilewski seconded the motion. The motion passed unanimously with a vote of 6 to 0.

**Review and accept interim draft report for research project titled “Webinar Workshops on Evaluation of the Cost Impact of Prescriptive Code Changes.”**

Mr. Madani provided the background for this project.

Dr. Raymond Issa, UF provided a power point update on the project.

**TAC Comment:** None

**Public Comment:** None

Chairman Whitehead asked for a motion to approve the report.

Ms. Comingore entered a motion to accept the report for “Webinar Workshops on Evaluation of the Cost Impact of Prescriptive Code Changes.” Mr. Wasilewski seconded the motion. The motion passed unanimously with a vote of 6 to 0.

**Provide status update on the review process of the 2018 I-Codes changes and to review and discuss the TAC’s process for reviewing the 2018 I-Codes changes.**

Mr. Madani provided a complete overview with power point presentations of the tracking charts, process, development and adoption, sample tracking chart, work plan and the meeting matrix.

**TAC Comment:**

Commissioner Whitehead asked if the NEC changes were to be adopted or were they to be used as a reference.

Mr. Madani advised they are used as a reference.

Commissioner Flanagan asked if the charting and guidelines presented will be used in the TAC meetings to be held in June.

Mr. Madani advised yes.

**Public Comment:** None

Mr. Blair provided a complete overview of the TAC review process for reviewing the 2018 I-Code changes.

**TAC Comment:** None

**Provide status update on the review process of the 2018 I-Codes changes and to review and discuss the TAC's process for reviewing the 2018 I-Codes changes (cont.).**

**Public Comment:** None

Mr. Campbell provided additional guidelines for the upcoming TAC meetings in June.

**TAC Comment:**

Mr. Martin joined the meeting however, stated he was unable to vote on the two reports, bringing the total members on the call to 7.

**Public Comment:** None

**Final Roll Call:**

There being no further business before the TAC, Mr. Blair performed a closing roll call and there were 7 members present on the line.

**Adjourn:**

Chairman Whitehead asked for a motion to adjourn.

Mr. Waltz entered a motion to adjourn. Ms. Comingore seconded the motion. The motion passed unanimously with a vote of 7 to 0.

The meeting was adjourned at 3:00 p.m.